Dear Communication Majors,

We are the Internship Program Office of the Department of Communication and our purpose is to help you find an internship and possibly gain academic credit. In this mailing, we have listed several internship opportunities. If you are offered a Spring or Summer 2014 internship, please email comm-internships@illinois.edu for information on how you may receive academic credit!

Also, please note that Susan Dimock will be on campus recruiting for the Illinois in Washington Program on November 6 from 6-7pm in 1068 Lincoln Hall. This is a great opportunity to learn more about the program and speak to the director!

Announcements

The Boston Globe— Summer Intern Program
Start Date: Summer 2014
Location: Boston, MA
Paid/Unpaid: Paid
Hours: Full-time for 12 weeks
Description: The Boston Globe’s summer internship program offers hands-on opportunities for young journalists to polish their skills as reporters, copy editors, photographers, and designers. The largest group of interns works in Metro on general assignment. Other intern reporters are assigned to Sports, Living/Arts, and Business. All students currently enrolled in an undergraduate program or who will be graduating in May may apply.
Qualifications:
An aptitude for newspaper work is the most important qualification for the internship. Applicants must have had at least one previous internship at a daily newspaper. Applicants must have a driver’s license.
Deadline: November 1, 2013
To apply: To download an application, contact Paula Bouknight, Assistant Managing Editor/Hiring, The Boston Globe, P.O. Box 55819, Boston, MA 02205-5819 (617-929-3120), or visit www.bostonglobe.com/newsintern
Opportunities with pressing deadlines

**College of Engineering, Office of Research—Marketing and Communications Specialist**

*Start Date:* ASAP  
*Location:* Urbana, IL  
*Paid/Unpaid:* $12/hours, 10-15 hours/week  

**Position Description:** The College of Engineering is looking for one intern to: help develop internal and external communication materials, marketing collateral, presentations, website, electronic library, ...etc., help build, edit and organize content database, help provide data management and transfer, including data integrity and maintenance, help create research highlights and department capabilities summaries, including faculty expertise summaries, with guidance from supervisor, help create and maintain a professional common look and feel to all materials, and help collect data used to perform competitive benchmarking and reporting.  

**Requirements:**  
• Proficiency in computers, MS office Suite knowledge  
• Web research skills; database management skills;  
• Excellent communication skills, student in good standing  

**Desired skills:**  
• Reliable, good attention to details; marketing communications skills,  
• Ability to work well with others and across depts.  

**To apply:** Send a resume, cover letter, three references, and three samples of relevant work (all in one document) to David Lipari at dipari@illinois.edu by **Monday, November 4th**.

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**Morgan Myers Communication Firm—Intern**

*Start Date:* Summer 2014  
*Location:* Waukesha, Wisconsin, and Waterloo Iowa  
*Paid/Unpaid:* Paid  

**Description:** Are you looking for an internship with a dynamic integrated communications firm where you can get real world agency experience? At MorganMyers, our interns get to interact with clients from day one, assist with creative planning, and participate in project and event execution. MorganMyers a 30-year-old agency with offices in Waukesha, Wis. (a suburb of Milwaukee) and Waterloo, Iowa. We specialize in the agricultural, food and beverage, and business-to-business industries with a client roster featuring Fortune 500 companies and big brand names.  

**Qualifications:** Seeking a full-time student who is: Pursuing a degree in communications, public relations, advertising, journalism, or related field, passionate and knowledgeable about agriculture and food, excellent writer and skilled communicator, detail-oriented, and able to see opportunity within each challenge.  

**To apply:** Application packets must be postmarked by **Monday, November 11, 2013**, for consideration, and should include ALL of the following in order to be considered: Application form (you can download it on the Careers page of the MorganMyers website), cover letter, resume, contact information for two professional references AND one academic advisor (three references total), college transcript, and two writing samples.  

If you have any questions, feel free to contact internship@morganmyers.com, or the Careers page at: www.morganmyers.com.
Summer 2014 Opportunities

**Illinois in Washington- Internship**

**Start Date:** January 8, 2014  
**Paid/ Unpaid:** Unpaid  
**Hours:** 12 credit hours  

**Description:** Live, learn and intern in DC with Illinois in Washington  

Illinois in Washington is an academic internship program for all Illinois undergraduates. Students live in Washington, DC for a semester or summer, intern 4 days a week, and take U of I classes. Students intern in a wide range of organizations, from Congress to nonprofits to think tanks. There is an internship for every interest in Washington. The program offers:  
- Training, experience, and networking opportunities  
- Skills you can integrate with your academic knowledge  
- A new perspective on government politics  

**Requirements:**  
- Full time enrollment in the University of Illinois at Urbana–Champaign  
- Completion of 45 credits and at least one year in residence at an institution of higher learning  
- A cumulative grade point average no less than 2.5 on a 4.0 scale  
- Basic understanding of the institutional environment where you seek to intern  

**Deadline:**  
- Summer – February 1  
- Fall – March 1  

**To apply:** Details and application materials are available on the IIW website: www.washington.illinois.edu. Please contact Susan Dimock at sdimock@illinois.edu with questions.

**White House Council on Environmental Quality – Intern**

**Start Date:** Summer 2014  
**Location:** Washington, D.C.  
**Paid/Unpaid:** Unpaid  
**Hours:** Preferably full-time  

**Description:** The Council on Environmental Quality (CEQ) coordinates Federal environmental efforts and works closely with agencies and other White House offices in the development of environmental policies and initiatives.  
- CEQ interns are given a wide range of assignments including conducting research, managing incoming inquiries, attending meetings, and writing memos on a variety of environmental issues. Interns have the opportunity to be involved in groundbreaking projects, working closely with staff from all levels and a variety of backgrounds. The pace in the office is fast, so accuracy and attention to detail are absolute requirements. Interns can expect to begin with the basics and gradually add more specialized projects as they gain experience.  
- Other essential intern duties include answering phones, routing mail, copying documents, filing and retrieving information (conventionally or electronically), assembling briefing materials and performing assigned research tasks.  
- Internship opportunities are available in the following subject areas: energy & climate change, land & water ecosystems, federal sustainability, NEPA oversight, legislative affairs, public engagement, and communications, management, and legal counsel.  

**Qualifications:**  
We are seeking students who are: highly motivated, willing to contribute where needed, and have the ability to handle the inherent pressure that comes with working within the Executive Office of the President. Additionally, candidates should have: excellent communications skills, computer literacy, and relevant classroom or practical experience.  

**To apply:** For more information and to apply, visit: http://www.whitehouse.gov/administration/eop/ceq/internships/ceq-internships
Alderman Brendan Reilly-42nd Ward, City of Chicago– Intern  
**Start Date:** Summer 2014  
**Location:** Chicago, IL  
**Paid/Unpaid:** Unpaid  
**Hours:** 3 month commitment, 15 hours/week, M-F 9AM-5PM  
**Description:** The Office of 42nd Ward Alderman Brendan Reilly is currently interviewing candidates to assist the Alderman and his staff with serving the businesses and residents of downtown Chicago. Intern responsibilities include: assist the Chief of Staff, Director of Constituent Services, Director of Business Affairs, and other aldermanic staff with residential issues and concerns; work directly with ward residents and city department personnel to process and follow-up on city service requests; draft written communication to constituents and city departments; conduct ordinance research; attend and assist in staffing the Alderman at community meetings; conduct public policy research and analysis; and provide day-to-day assistance to support general office operations. 

**To apply:** Please e-mail office@ward42chicago.com with a resume and 3-5 page writing sample. The writing sample can be an essay written for academic credit. Start and end dates are flexible and applications are accepted on a rolling basis.

**Community Blood Services of Illinois– Donor Relations Intern**  
**Start Date:** Spring 2014  
**Location:** Urbana, IL  
**Paid/Unpaid:** Unpaid  
**Hours:** 10 hours per week  
**Description:** Community Blood Services is seeking an intern to host events, recruit blood donors, or complete occasional office work along with other potential opportunities.  

**To apply:** Contact Amanda Howie at ahowie@bloodservices.org

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**Students may also be interested in the following opportunity. However, it does not qualify for academic credit.**

**I-Connect Diversity Workshop Intern**  
**Start Date:** Spring 2014  
**Paid/ Unpaid:** Paid  
**Location:** Champaign, IL  
**Description:** Dedicated to diversity? Facilitate important conversations and change your campus! Diversity and Social Justice Education is looking for undergraduate students to facilitate I-Connect Diversity and Inclusion Workshops starting in Spring 2014. The I-Connect Diversity and Inclusion Workshop is a brand new initiative of the Office of Inclusion and Intercultural Relations and the Division of Student Affairs. During these workshops, new students will take a look beyond "diversity" and focus on some of the skills that we all use that promote inclusion and community.  

**Qualifications:** Experience facilitating difficult conversations is a must! Students of color, LDBTQ, and students with disabilities are especially encouraged to apply. Interviews are held in mid-October.  

**To apply:** Visit http://go.illinois.edu/IConnectFacilitator For more information, contact: diversityed@illinois.edu or 217-244-1814.
Students may also be interested in the following opportunities. However, they do not qualify for academic credit for Fall 2013.

Smile Politely, Inc.—Multiple Positions Available

**Start Date:** Fall 2013  
**Location:** Champaign, IL

**Marketing and Advertising Internship**  
1 1/2 E. University Ave. Champaign, IL 61820  
4-6 hours per week; full semester  
Limited Pay based on articles generated  
Skill sets needed include: knowledge of the geographical area, Social Media skills in Facebook, Twitter, etc., creative thinking, creative writing, and a desire to use Marketing as a tool in the community. The ideal candidate is Majoring in Marketing and Advertising, but College of Media, Rhetoric, etc. also considered. Apply to: Seth Fein — sethfein@smilepolitely.com

**Culture and News Reporter**  
1 1/2 E. University Ave. Champaign, IL 61820  
4-6 hours per week; full semester  
Limited Pay based on articles generated  
Skill sets needed include: knowledge of the geographical area, Social Media skills in Facebook, Twitter, etc., creative thinking, creative writing, and a desire to use Marketing as a tool in the community. The ideal candidate is Journalism or College of Media, Rhetoric, etc. also considered. Apply to: Seth Fein — sethfein@smilepolitely.com

**Arts and Music Reporter**  
1 1/2 E. University Ave. Champaign, IL 61820  
4-6 hours per week; full semester  
Limited Pay based on articles generated  
Skill sets needed include: knowledge of the geographical area, Social Media skills in Facebook, Twitter, etc., creative thinking, creative writing, and a desire to use Marketing as a tool in the community. The ideal candidate is Journalism or College of Media, Rhetoric, etc. also considered. Apply to: Seth Fein — sethfein@smilepolitely.com

**Photography and Videography Internship**  
1 1/2 E. University Ave. Champaign, IL 61820  
4-6 hours per week; full semester  
Limited Pay based on material generated  
Skill sets needed include: knowledge of photo editing software, iMovie, etc. etc. Having equipment is a plus, but not required  
The ideal candidate is Majoring in Photography, but College of Media, any major etc. also considered. Apply to: Seth Fein — sethfein@smilepolitely.com

**UpClose Printing—Copy Writer**

**Start Date:** Immediately  
**Location:** Champaign, IL  
**Paid/Unpaid:** Unpaid, but hourly pay rate is available when writing is billed directly to the customer.  
**Hours:** Part time; to be negotiated with employer.  
**Description:** UpClose Printing is looking for one intern to work part time as a copy writer. Customers come to them seeking help writing their newsletters or brochures and coming up with slogans and catchy phrases. Exposure to all aspects of print would be made available from customer service, pricing, design, printing vs. copying, bindery functions as well as mailing.
Fall 2013 continued

**Illini Hockey Team—Media, Marketing, Public Relations, and Event Planning Intern**

**Start Date:** Fall 2013  
**Location:** Champaign, IL  
**Hours:** 12-15 hours per week  
**Description:** Looking for 2 interns for the Fall semester and possibly also the spring semester. Innovative, energetic, interested in Media, marketing, PR, event planning; will need to understand social media and have excellent writing skills to post articles about the hockey team. *will need to work at the home games on weekends.  
*will write articles for DI weekly  
*will be an innovative thought partner -- exploring ways to raise the public and student awareness of the Illini Hockey Team  
**To apply:** Please call 708-275-8519 or email coachfabbrini@illinihockey.com

**Congressional Internship—Representative John Shimkus**

**Start Date:** September 2013  
**Location:** 201 North Vermilion Suite 218, Danville, IL 61832—30 mile commute  
**Paid/ Unpaid:** Unpaid  
**Hours:** 10-15 hours per week  
**Description:** This internship will be located in our Danville Office, in the Federal Courthouse, under the supervision of Kate Holloway. Danville is the largest population based town in our district. Kate’s region encompasses most of the 40% of our district that is new to Congressman Shimkus. This makes for a very busy fast-paced environment. This Congressional intern’s duties will include assisting in the coordination of all constituent activities including, but not limited to:  
• Responding to telephone inquiries and constituent office visitors  
• Coordinating constituent case work with Federal Agencies  
• Attending meetings and speaking on behalf of the Congressman  
• Coordinating meeting schedules and assisting the Congressman when he is in the Danville Region.  
• Performing daily news clipping for seven news outlets in the Danville Region.  
• Gathering constituent concerns and communicating those concerns to the policy staff in DC  
• Communicating with all offices to coordinate activities and correspondence  
• Assist with all clerical duties  
• Serve as an ombudsman at event and meetings on behalf of the Congressman  
**To apply:** Please email a cover letter, resume and 3 references to Kate Holloway at kate.holloway@mail.house.gov
Fall 2013 continued

College of Education at Illinois—Writing Internship

Start Date: Fall 2013  
Location: Champaign, IL  
Paid/Unpaid: Unpaid  
Hours: 8 per week  
Description:

• Write original news stories and repurpose press releases for College website  
• Interview faculty, students, and alumni to write personality profiles  
• Assist in writing/editing web content for College website  
• Occasionally cover College events, which can include taking photos with easy-to-use department camera

To apply: Please submit the following items to Ann Augspurger, publications editor, at aaugspur@illinois.edu:

• Cover letter  
• Resume, including relevant volunteer, internship, or work experience  
• Sample writing, preferably published (online or print) and not part of course assignments.

OnCampusSports.com—Writing, photojournalist, and broadcasting internship

Start Date: Fall 2013  
Location: Virtual Newsroom  
Paid/Unpaid: Unpaid  

Position Description: Our goal is to continue to build a virtual newsroom at every Division I university, with a Campus Managing Editor overseeing a team of writers, photojournalists and broadcasters. We have been contacting schools nationwide to help us announce this opportunity, and we’ve been thrilled with the positive response. Also, students continue to improve their journalism skills and bolster their resumes by publishing to a national platform.

To apply: contact Mychal Anderson at ande8844@umn.edu

CDW Campus Ambassador Intern

Start Date: August 2014  
Location: Champaign, IL  
Paid/Unpaid: Paid  
Hours: 10-15 hours per week  
Description: As a CDW Campus Ambassador your role will be to raise awareness of CDW to the student body, faculty, and the career services department in order to promote the CDW brand and to advertise job openings. You will focus on building relationships with the student body, faculty, and the career services department.

Qualifications:

• Senior who is interested in human resources and recruiting  
• Proficient in all areas of social media  
• Well-connected on Facebook, twitter and Instagram with at least 150 friends and followers from the particular school on each  
• Strong leadership skills  
• Active membership in at least two student groups on campus  
• Available to work 10-15 hour week  
• Strong communication skills with an ability to converse with peers, faculty, and coworkers  
• A sense of pride and enthusiasm for CDW and the company culture

To apply: Contact Jen Sommesi at jennlau@cdw.com or visit www.CDW.com
**Illinois Legislative Staff Intern Program**

**Start Date:** August 16, 2014– June 30, 2015  
**Location:** Springfield, Illinois  
**Paid/Unpaid:** $2,026/month with student health insurance.  
**Hours:** Preferably full-time  

**Description:** Interning with the Illinois legislature prepares interns for a variety of career paths. Interns work closely with seasoned professionals in the unique environment of the state legislature. Interning with Legislative Research Unit primarily prepares interns for research career paths, while working with seasoned legal and communication professionals. Upon completion of the program, interns pursue a number of professional avenues including full-time positions, public policy with a state agency or lobbying firm, law degree, or continue their education pursuits.  

**To apply:** Visit [http://ilsip.uis.edu](http://ilsip.uis.edu) for application materials and submit by **March 1, 2014**. Contact Barbara Van Dyke-Brown, Director of Legislative and Advocacy Programs, at (217) 206-6579 or bvand1@uis.edu with questions.

**News America Marketing– Account Coordinators**

**Start Date:** May 2014  
**Location:** Cincinnati, Ohio  
**Paid/Unpaid:** $45k with a target bonus of $5k  

**Position Description:** News Media Marketing is seeking future sales leaders to join the Sales Development Program as Account Coordinators. You will work on account teams and learn how to sell marketing, advertising, and consumer-promotion solutions to major consumer–packaged goods clients, many of them Fortune 500 companies. You will also assist your manager with critical sales activities and projects.  

**Responsibilities include:**  
- Acting as a liaison between clients and internal departments  
- Participating in sales calls  
- Handling production materials  
- Processing orders and contracts  
- Coordinating client presentations  
- Analyzing customer data  

**Requirements:**  
- A bachelor’s degree with a minimum 3.0 cumulative GPA is a must  
- Some sales-related experience in a competitive environment  
- Excellent written and verbal skills  
- A strong work ethic with initiative and follow-through  
- A strong desire for a career in sales  

**To apply:** Send resume to Courtney Fournier, Accounting Director of Sales, at cfournier@newsamerica.com